

DRINKING WATER & WASTEWATER PROFESSIONALS

Bureau of Occupational Licenses

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

Board Meeting Minutes of 8/7/2013

BOARD MEMBERS PRESENT: Barry N. Burnell - Chair
Dr. Joan M. Cloonan
Larry Annen
John R. Lee
Jack V Bennion
Brad Don Andersen
Dion W Holton

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Marcie Righnowar, Appeals Hearing Coordinator
Maurie Ellsworth, Legal Counsel
Eric Nelson, Board Prosecutor
Roger Hales, Administrative Attorney
Mary Miles, Technical Records Specialist I

OTHERS PRESENT: Mike Shepherd, City of Weiser
Shelley Roberts, Idaho Rural Water Association

The meeting was called to order at 8:30 AM MDT by Barry Burnell.

BOARD INTRODUCTIONS

Introductions were made for the two new Board members, Brad Andersen and Joan Cloonan. They were welcomed and thanked for their willingness to serve on the Board.

APPROVAL OF MINUTES

A motion was made by Mr. Holton to approve the minutes of 5/8/2013. It was seconded by Mr. Bennion. Motion carried.

BOARD CHAIR

A motion was made by Mr. Lee to have Mr. Burnell sit as Board Chair until the Chair elections are held later in the agenda. It was seconded by Mr. Andersen. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She informed the Board that any law changes were due by August 1 and rule changes are due by the third week of August.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$465,481.13 as of 7/31/2013.

2014 CONTRACT RENEWAL

Ms. Hall presented the 2014 Contract Renewal to the Board members.

A motion was made by Mr. Lee to accept the 2014 Contract Renewal and authorize the Board Chair to sign. It was seconded by Ms. Cloonan. Motion carried.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case numbers WWP-2013-10, WWP-2013-11, and WWP-2013-9. After discussion, the Board gave recommendations for appropriate discipline.

Mr. Nelson presented a Stipulation and Consent Order in case WWP-2013-18. A motion was made by Mr. Lee to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Holton. Motion carried.

EXECUTIVE SESSION

A motion was made by Mr. Bennion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Lee. The vote was: Mr. Bennion, aye; Mr. Annen, aye; Mr. Andersen, aye; Mr. Lee, aye; Mr. Holton, aye; Ms. Cloonan, aye; and Mr. Burnell, aye. Motion carried.

A motion was made by Ms. Cloonan to come out of executive session. It was seconded by Mr. Bennion. The vote was: Mr. Bennion, aye; Mr. Annen, aye; Mr. Andersen, aye; Mr. Lee, aye; Mr. Holton, aye; Ms. Cloonan, aye; and Mr. Burnell, aye. Motion carried.

INVESTIGATIVE REPORT

Ms. Rightnowar gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

A motion was made by Mr. Andersen to approve the Bureau's recommendation and authorize closure and send a letter to the owner of the company to ensure that he verifies licenses on IBOL's website in the future in case WWP-2012-1. It was seconded by Ms. Cloonan. Motion carried.

BACKFLOW ASSEMBLY TESTER COMPLAINT HISTORY

Ms. Rightnowar presented the requested BAT complaint history to the Board members. There have been eight complaints since 2008 to date.

PUBLIC COMMENT

Mr. Shepherd from the City of Weiser presented to the Board members examples of endorsement applications from other states and requested that the Board review and possibly revise the current application that the Board uses for endorsement licensure.

PROPOSED RULES CHANGES

Mr. Hales presented to the Board members a draft of the possible rule changes for rules 010.08, 315.02.a, 320.02.b, c, and 500.04. The change for rule 200.02, 03, 04, and 05 reflects a decrease in the original license fee, renewal fee, and endorsement fee from \$35 to \$30. Rules 315.02.a and 320.02.b, c reflect changes to the continuing education requirements to give the operator more flexibility. After discussion the Board decided to not take any action on the experience rule 010.08 and the continuing education rule 500.04.

Ms. Hall presented to the Board a fee reduction scenario for rule 200.02, 03, 04, and 05. The Board agreed to reduce the original license fee, endorsement fee, and renewal fee from \$35 to \$30.

A motion was made by Ms. Cloonan to approve changes to rules 200.02, 03, 04, and 05, 315.02.a, and 325.02.a,b as presented. It was seconded by Mr. Bennion. Motion carried. Mr. Annen recused himself from the voting.

PUBLIC COMMENTS

Ms. Roberts from IRWA is supportive of the proposed rule changes for rules 200.02, 03, 04 and 05; 315.02.a, and 325.02.a and b as presented. At the IRWA meeting she will ask what its opinion is of the definition of experience in rule 010.08 and report back to the Board at its next meeting in November.

BACKFLOW ASSEMBLY TESTER CODE OF CONDUCT

Mr. Holton presented a draft of the BAT Code of Conduct along with several examples from other states. The Board wants the BAT community to be involved in this process and would like to send postcards to all licensed BAT's and refer them to the Board's website to review and make any comments they might have.

A motion was made by Mr. Annen to approve sending a postcard to all licensed BATs regarding the proposed code of conduct. All comments would be due by October 23, 2013. The Bureau is to post the draft to the Board's webpage. It was seconded by Mr. Lee. Motion carried

BOARD ELECTIONS

Mr. Bennion nominated Mr. Burnell for Board Chair. It was seconded by Ms. Cloonan.

Mr. Lee nominated Mr. Bennion for Board Vice Chair. It was seconded by Mr. Holton.

A motion was made by Mr. Andersen to close the Chair nominations and to elect Mr. Burnell as the Board Chair. It was seconded by Mr. Lee. Motion carried.

A motion was made by Mr. Lee to elect Mr. Bennion as the Vice Chair. It was seconded by Mr. Holton. Motion carried.

BOARD MEMBER PLAQUES

A motion was made by Mr. Holton to approve the purchase of plaques for Victor Villegas and Allen Wilder for serving on the Board. It was seconded by Ms. Cloonan. Motion carried.

CORRESPONDENCE

The Board reviewed and approved a request from Don Lee, Department of Environmental Quality, to change the web link information in the CE provider approval letters.

The Board reviewed and discussed the e-mail from Charles Burke and directed Ms. Miles to respond as discussed.

The Board reviewed and discussed the e-mail from Leah Bang, American Water Works Association. Her request was to obtain approval for the Top Ops Contest at the conferences. The Board determined that the contestants would be able to receive CE credit, but the audience members would not. She would need to submit the CE application and the supporting documentation for the Board to review for approval.

Lunch 12 – 12:30 PM

The meeting was called back to order at 12:40 PM.

EXECUTIVE SESSION

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A motion was made by Mr. Andersen to come out of executive session. It was seconded by Mr. Lee. The vote was: Mr. Bennion, aye; Mr. Annen, aye; Mr. Andersen, aye; Mr. Lee, aye; Mr. Holton, aye; Ms. Cloonan, aye; and Mr. Burnell, aye. Motion carried.

A motion was made by Mr. Bennion to approve 59 CE courses and deny five courses for approval. It was seconded by Mr. Holton. Motion Carried.

CE COURSES APPROVED

AWWA

WATER IN THE INTERMOUNTAIN WEST - PAST, PRESENT & FUTURE
PUMPS & PUMPING
THE PROCESS OF DEVELOPING AND ADOPTING A COUNTY
ORDINANCE FOR GROUNDWATER SOURCE PROTECTION
ASSET MANAGEMENT - THE "CENTRAL" APPROACH
FULL SCALE PILOT TESTING
THE ACCELERATING WORLD OF MOBILE DEVICES
DISTRIBUTION SYSTEM 101
ESSENTIALS OF WATER WELL DESIGN, OPERATION AND
MAINTENANCE
CHANGING IMPACT FEE REGULATIONS IN UTAH: 2013
SANDS OF TIME: KEEPING MEDIA ABOVE THE UNDERDRAIN
APPS AND MAPS - HOW TO GET YOUR SYSTEM MOBILE!
RULES & REGULATIONS
EMERGENCY MANAGEMENT - MAKE A PLAN, KNOW THE PLAN,
EXERCISE THE PLAN
REDUCING THE IMPACTS OF LONG TERM DROUGHT
ULTRAFILTRATION SYSTEMS: IMPROVING PLANT PERFORMANCE
WORKFORCE IMPACTS OF IMPLEMENTING ADVANCED TECHNOLOGY
GENERAL OPERATOR CERTIFICATION TEST REVIEW
EMERGENCY MANAGEMENT - WHAT HERRIMAN CITY HAS LEARNED
FROM DEALING WITH THREE RECENT RANGE FIRES
WATER USE IN THE INTERMOUNTAIN WEST
OZONE: DESIGN THROUGH 7 YEARS OF USE
OPERATOR CERTIFICATION TEST EXAM QUESTION REVIEW
FIRE HYDRANT INSPECTION AND MAINTENANCE AND IMPACTS

ASSOCIATED WITH THE NEW UNLEADED BRASS REQUIREMENTS
FROM TOILET TO TAP
PILOT TRAINING FOR THE UTAH VALLEY WTP
IRON AND MANGANESE TREATMENT AND REMOVAL OPTIONS FOR
GROUNDWATER SOURCES
SPRING FILLING & FALL DRAINING: SECONDARY WATER
SECURITY ISSUES AND BEST PRACTICES FOR WATER / WASTEWATER
FACILITIES
MURRAY CITY PIPELINE / TUNNEL REHAB
SHUT DOWN, PERFORMANCE UP
PSM / RMP OF WATER / WASTEWATER UTILITIES HAZARDOUS
CHEMICAL PROCESSES
ROLE OF THE DESIGN ENGINEER IN LOW PRESSURE MEMBRANE
PROJECTS
ASR WELL MAINTENANCE
POSITIVE IMPACTS OF EFFECTIVE SAFETY MANAGEMENT
LARGE DIAMETER DISTRIBUTION PIPING CASE STUDY
FIRE HYDRANTS AND VALVES
WOODS CROSS CITY FACES PCE CHALLENGES
BENEFITS OF INSURING MAJOR INFRASTRUCTURE / WATER
TRANSMISSION FACILITIES
REPLACING LAYTON CITY'S CRITICAL WATER STORAGE
INFRASTRUCTURE
FINANCIAL SUSTAINABILITY PLANNING
MASTER PLAN & RATE SETTING
ANTIMONY IN UTAH, TOXICITY, TREATMENT METHODS
ISSUES WITH OIL TRANSMISSION PIPELINES & WATERSHED
PROTECTION
THE VIRTUAL RESERVOIR: BUILDING EFFECTIVE CONSERVATION
PROGRAMS THROUGH PARTNERSHIPS
SOLUTIONS TO THE EPIDEMIC OF INEFFICIENCIES IN DRINKING
WATER SYSTEMS
WATER QUALITY MONITORING - PARK CITY UT DISTRIBUTION SYSTEM
BIG RETURN / SMALL INVESTMENT: WATERSHED PLANNING
CONSERVATION RATES & STRATEGIES FOR REVENUE STABILITY
AFFORDABILITY FINANCIAL MODELING TOOL
IMPACT OF EPA DRINKING WATER STAGE 2 DISINFECTANT AND
DISINFECTANT BY-PRODUCT RULE
LIKE AN AGED WINE, THIS WATERSHED COUNCIL GETS BETTER OVER
TIME

IDAHO RURAL WATER ASSOCIATION

FORK LIFT SAFETY TRAINING
AGING WATER STORAGE TANKS: WHAT DO WE DO?
STAGE 2 DBP RULE & MONITORING WAIVERS
CONTAMINANT PATHWAYS & RESILIENCE OF SMALL WATER
SYSTEMS
SCADA FOR YOUR DAY TO DAY OPERATIONS

GETTING THE MOST OUT OF YOUR WATER MASTER PLAN
PHOSPHORUS REMOVAL
CROSS CONNECTION CONTROL FOR WATER & WASTEWATER
SYSTEMS

SWIOS

CURRENT AND FUTURE REGULATORY CONSIDERATIONS AND
IMPLEMENTING LOW NUTRIENT REMOVAL
DRINKING WATER & WASTEWATER PROFESSIONALS

DENIED

AWWA

RECRUITING & MANAGING MILLENNIALS
TIPS FOR EFFECTIVE PERFORMANCE COACHING
SELECTING A DESIGN FIRM
WANT A BETTER PROJECT? LOOK AT YOUR PROCESS!
SOCIAL MEDIA STRATEGIES

APPLICATIONS

A motion was made by Mr. Bennion to approve 17 applications for licensure; to approve 82 applications for exam, to deny four applications, and to hold pending one application for more information. It was seconded by Mr. Mr. Holton. Motion carried.

Approved for Licensure

BAILEY JOSEPH PAUL	DWD1-19437
COSSON WILLIAM D	BAT-19385
FORD ROBERT L	BAT-19348
GARCIA JOEL S	DWD1-19361
GILES COLT	DWD1-19483
HETZ MARK RICHARD	BAT-19484
HOLMAN KYLE	WWT1-19480
HOOD GARY RAY	WWC2-19384
LEFFLER FRANKLIN EDWARD	WWT4-19479
SMITH BRET D	WWT1-19355
THOMSON DAVID ALLEN	WWC1-19465
THOMSON DAVID ALLEN	WWT1-19464
WETZEL JAMES R	WWC1-19433
WIGHT BRIAN C	DWD3-19488
WIGHT BRIAN C	WWC1-19487
WIGHT BRIAN C	WWT4-19489
WRIGHT JEFFREY DANIEL	DWT3-19485

Approved for Exam

ANDRES TOM D	WWTLA
AVERY THOMAS FORD	WWC2
BAKER MATTHEW J	DWD4

BARNES JESSICA MAE	WWL2
BLAND ROBERT STEVEN	WWT1
BOWLIN ROBERT A	DWDVSW
BRANSCOME MARC ANTHONY	WWT3
BURNHAM STEPHEN EARL	WWT2
BYERLY JAMES DANIEL	DWD2
CAPSON TRAVIS D	DWT3
CHRISTENSEN ERIC R	DWD3
COBBS TYSON VIRGIL	WWC1
CORNMAN RANDELL F	DWT1
DUNCAN CASEY BRUCE	DWT1
EDWARDS KAYLYNN	WWC2
ETHERINGTON MATTHEW JAMES	DWD1
GARCIA ALBERT J	DWD4
GERING JEREMY PAUL	DWD1
HANSEN ERIC K	DWD2
HARWOOD KENTON LEE	WWTLA
HERNANDEZ MARCOS A	DWD4
HOLT BRENTON	WWT1
JACOBSON DUSTIN R	WWC4
JENKINS NICHOLAS L	BAT
JOHNSON SHANNON M	WWT2
JORGENSEN BRIAN K	WWTLA
JORGENSEN BRIAN K	WWC1
KEEN VICTOR JEWEL	DWD1
KING EDDIE DEWAYNE	DWD1
KLOER JED PAUL	DWD1
KNAPP ANTHONY	DWD1
LEAMON JEFF S	WWL2
LEE KELLY G	WWT3
LEGG RICK	WWCOIT
LEGG RICK	DWTOIT
LEWIS ERNIE LYNN	DWD2
LEWIS JOSEPH E	DWD2
LONG MICHAEL V	WWC2
LOWE DAVID L	DWD1
LUSK ELSIE MAE	WWL2
MARAVILLA NATHAN ADAM	DWD1
MARTINI RALPH A	DWD3
MAYER WILLIAM C	DWT1
MCCORMICK KYLE	WWT1
MCGEE TROY R	WWC2
MCGOVERN BRIAN	DWDOIT
MESMARIAN ASGHAR	BAT
MILLER MARTIN L	WWC1
MILLER SHANE D	WWC1
MONTGOMERY LAYTN EDWARD	BAT
MOOSMAN MARK C.	DWDVSW

NADEAU MIKE N	WWC2
CONNOR ROBERT REID	WWC1
CONNOR RONALD NATHANIEL	WWT4
PAISANO JON D	DWTOIT
PARKER KARL DON	DWD1
PETERSEN BRYAN	WWT2
PETERSEN JOHN R	DWD2
PLETICHA PETER P	WWC2
POLSON CODY JOHN	WWT1
RENNINGER DEAN J	DWT2
RHINEHART DOUGLAS	WWC4
RHODES IRA S	DWD3
RICE COREY G	WWT2
ROWLEY GLEN JAMES	WWC4
RUSSELL RYAN E	DWD1
SMITH ANDREW	DWT1
SMITH BRET D	WWC1
SMITH MICHAEL S	DWDVSW
SQUIRES DONALD WYANN	DWD1
STANLEY DONALD D	WWVSS
STINSON JOHN GEORGE	WWC1
STOLTENBURG RICHARD THOMAS	DWD1
STUART CORY W	WWC1
SZAFRANSKI NICHOLAS HUNTER	WWTLA
TAYLOR MICHAEL R	WWT2
TAYLOR SCOTT ALAN	WWC1
TOGNONI GIOVANNI J	DWD2
WENDLER SHANE P	DWD4
WHITE CLAYTON	DWDVSW
WILD CASEY JAMES	WWT1
WORLEY CHAD BYRON	WWT2

Denied

BRINKLY DUSTIN
 DYRUD BRUCE EMIL
 HARMON DAVID ANTHONY
 KISSIRE TRAVIS J

Pending

901116478

A motion was made by Mr. Andersen to approve the Backflow Management, Inc. course to meet the BAT refresher requirement. It was seconded by Mr. Holton. Motion carried.

NEXT MEETING was scheduled for 11/6/2013 at 8:30 AM.

ADJOURNMENT

A motion was made by Mr. Annen to adjourn the meeting at 3:15 PM. It was seconded by Mr. Bennion. Motion carried.

Barry Burnell, Chair

Jack Bennion, Vice Chair

John R. Lee

Dion W Holton

Larry Annen

Brad Andersen

Dr. Joan M. Cloonan

Tana Cory, Bureau Chief